**Is User Authentication Required (to access the electronic item)?**

- **NO**

- **YES**
  - **Is there a Loan Period?**
    - **NO**
      - Collection Use
        - Action: Count use as [#5.16] Successful Retrieval of Electronic Information (i.e. Database/Electronic Collection Use). Examples: Freegal, Tumblebooks, Zinio.
        - Further Action: Count as an Electronic Collection (i.e. Database), under [#5.14] Local/Other Cooperatively purchased. Include only resources that are in addition to NebraskAccess (#5.18). Examples: Freegal + Zinio + Tumblebooks = 3.

    - **PAY-PER-UNIT**
      - Count all units as part of the collection, whether purchased, licensed or leased, under [#4.6/4.7] eBooks, [#4.14/4.15] Downloadable Audio, or [#4.21/4.22] Downloadable Video. Examples: OverDrive, OneClickdigital, 3M.

    - **PAY-PER-USE**
      - Action: Do not count entire catalog, include only circulated items as part of the collection, i.e. 1 circulation = 1 holding, under [#4.6/4.7] eBooks, [#4.14/4.15] Downloadable, or [#4.21/4.22] Downloadable Video. Example: Hoopla.

  - **YES**
    - Action: Count use as [#5.6 - Adult and 5.9 - Children's] Use (i.e. Circulation) of Electronic Materials. Examples: 3M, Hoopla, OverDrive.